

**BRANSON ADVISORY PARK BOARD**

**REGULAR MEETING**

September 15, 2020

5:15pm

Branson RecPlex

CALL TO ORDER

ROLL CALL

Board Members Present: Scott McCaulley, Andrew Brown, Clark Harris, Scott Wuest, Jamie Whiteis, Mica Farley

Board Members Absent: Candy Sullinger, David Parrish, Julie Wolfe, Jennifer Holder

Staff Present: Cindy Shook, Brien Halterman

REGULAR AGENDA ITEMS

**1. Approve Minutes**

Motion made by Andrew Brown and seconded by Mica Farley to approve the August 18, 2020 minutes as presented. Motion carried.

**2. Review of Annual Revenue Contracts**

Cindy presented the SeniorAge contract for review. She shared with the board that the SeniorAge contract has been an annual contract since 1991, when the Community Center was built. SeniorAge provides a daily hot meal for seniors and delivers meals to the home bound. Cindy reported the lease is the same as last year and provides rental income in the amount of \$400.00 per month. Cindy added that due to COVID-19, they have not provided in person meals since March, rather meals are available for pick up and meals continue to be delivered to the home bound.

Scott Wuest asked if the City carried any debt on the building, and Cindy replied no. Scott then asked what expenses were covered in the lease. Cindy responded that SeniorAge is responsible to cover all their own expenses to operate (staff expenses, equipment, supplies, etc) as well as the propane that powers the kitchen appliances. Scott asked if there were reserves set aside to help take care of the building. Cindy explained that monies are budgeted annually in the operating budget, as we are able, for replacement of equipment. Larger items, such as HVAC replacement or parking lot repaving, are requested as part of the capital budget. Cindy added that SeniorAge has been a great partner and very proactive about assisting with building improvements. They have also made several successful requests

for funding for items such as replacement cabinets in the kitchen, a new dishwasher, projector and speakers and automatic doors for the bathroom from the Taney County Senior Tax Board.

Andrew Brown made a motion to approve the SeniorAge Contract. Clark Harris seconded the motion. Motion unanimously carried.

The second contract to be presented was John Morris Equipment, who supplies washers and dryers for the RV guests to use at the Branson Lakeside RV Park.

Cindy explained that this contract went out to bid in 2019 and that there is an option to renew the contract up to four additional years. Cindy stated that the prices had not changed from last year. The vending price to use the washing machine is \$2.00 and the price for the dryer is \$1.75, with the City of Branson receiving 56% of the revenue.

Scott McCaulley commented that this was another revenue source for the campground and that he assumed they must do pretty good. Cindy responded that the laundry is popular and is a good source of revenue, although we have seen a decline this year, possibly due to COVID-19. She added that she expects the laundry revenue to rebound in 2021 and is projecting \$8,600.00.

Andrew Brown made a motion to approve the John Morris Equipment contract. Mica Farley seconded the motion. Motion unanimously carried.

### **3. Marketing Presentation**

This items was tabled for a future meeting.

### **4. Parks Update**

Cindy introduced new Assistant Parks Director, Brien Halterman.

Brien shared with Park Board his 20 plus years of experience in the field of Parks and Recreation. Scott inquired how Brien found the department from his previous job in Virginia. Brien explained that his previous department had shut down operations and that he had found the posting for Branson online. He stated he was very happy and appreciative of the opportunity that Cindy had provided and that it had been great so far. Scott welcomed him to department.

Cindy shared some of the items that the maintenance department had been busy with that included:

- Replacing lights at soccer fields and ballfields.
- Touch up painting pickleball courts.
- Cleaning up and mulching the parks.
- Support of the recent Autumn Daze event in downtown Branson.
- Soccer season was getting ready to start so painting of the fields were underway.

Mica shared that flag football practice at Stockstill went really well and wanted to say good job to everyone.

Cindy provided a brief update on phase 1 of the CARES Act. Cindy stated that she recently received some good news from the Finance Director that the Park's Department was receiving reimbursement in the amount of \$5438.00, which was the largest refund among the departments. This included staff time from the shut down for grocery shopping and virtual programming had been received. Cindy went on to say that they were moving forward on purchasing additional sanitizing equipment for consideration of phase 2 reimbursement.

Scott McCaulley asked how the garage sale went. Cindy stated that the sale went great, explaining that half of the booths moved to the ballfield parking lot to mitigate the crowd and allow for additional social distancing. Andrew stated that it was nice how it was spread out. He stated that he saw a couple of people selling drinks and food and wondered if this might be a source of revenue for the department next year.

## 5. Upcoming Programs and Events

Cindy shared the following updates with the board members:

- The annual doggie swim was held the previous weekend went great, with 90 dogs and 177 people participating, up from 88 dogs and 144 people in 2019. Cindy shared that former Parks Director, Randy Warner, attending the doggie swim with his dog.
- The youth flag football league is new this year and was going very well, under Carlie Allison's leadership. The league is played at the Branson High School and is a partnership with Branson school.
- The youth fall soccer league is underway, with 57 teams competing, compared to 61 teams in 2019. The games will start in September.
- The youth volleyball league is underway, with 16 teams competing, compared to 22 teams in 2019.
- Traci will be hosting her first Girls Night Out at the Community Center tonight, the first one since COVID-19.
- Cindy stated that Boonanza will not be held this year. In its place, two new Halloween events, a hayride for the younger kids and a haunted barn for the older kids, will be offered. Cindy explained that these events are smaller events designed to mitigate crowds and will be held over four nights.

## 6. Member's Reports

Scott Wuest shared that he would be attending the upcoming virtual Trails Summit hosted by the Missouri Parks and Recreation Association. Scott shared that one area he was interested in was the funding for the trails. He shared he was excited to sit in on the summit then maybe follow up with Cindy and some of the staff to discuss it.

**ADJOURN**

Meeting adjourned 5:45 pm