

Capital Improvements Committee  
July 11, 2011

**Item No. 1: Roll Call:** Mayor Raeanne Presley, City Administrator Dean Kruithof, Nelda Lies and Jerry Emery. Also present were City Engineer/Director of Public Works, David Miller, Utilities Director, Mike Ray, Finance Director, Lori Helle, Assistant Director of Public Works, Keith Francis, and Stacy McAllister.

**Item No. 2:** Meeting called to order 10:31 a.m.

**Item No. 3: 2012-2016 Capital Improvement Program Draft.** David Miller explained the three charts and the draft spreadsheet outlining the revenues, expenditures and changes. Administrator Kruithof requested an explanation of the general fund reserves chart and the trend analysis chart for the committee members benefit. Mr. Emery questioned why the 1% decrease isn't a mirror image of the 1% growth. Lori Helle replied that when the fund balance changes, the costs also change. Mayor Presley discussed the different funds and stated that the city sets a reserve for other funds. Mr. Emery inquired about the downtown construction and requested a presentation at a future meeting. There was some discussion concerning the line items in the tourism fund requests. Administrator Kruithof explained that staff may be able to find expenditure cuts in the operating budget to fund capital expenditures for multiple years. Ms. Lies stated that this spreadsheet assumes 1% overall growth even though the city is currently down by 5%. Administrator Kruithof stated that trends show that the last 6 months of the year are usually our best months for tourism so being optimistic. Mr. Miller explained the transportation project requests.

Mr. Emery stated that he noticed that one of the requests is for the removal of underground storage tanks. He stated that as a former insurance adjuster, most leaks were from the pump to the tank and advised of the City of Phoenix issues with tank removal.

Mayor Presley advised committee of Mr. Francis' expertise while at the City of Springfield concerning stormwater issues. Administrator Kruithof explained the reorganization that occurred last year as a result of Mr. VanGilder's retirement. Mayor Presley stated that David Casaletto and Gopola Borchelt have offered assistance with the stormwater plan. Mr. Francis stated that it is a 5 year plan addressing six components. He further explained that it will be a shift in the process that developers are used to especially low impact developments. Mr. Miller also stated that one of the new requirements is for the treating of discharged water. He further stated that there are more regulations but education is the key factor. Mr. Emery inquired if the changes will increase the maintenance costs. Mr. Francis replied that some of these maintenance issues can be avoided with proper drainage. He stated that across the nation DNR is wanting cities to police the 1 acre or less permits. Administrator Kruithof stated that these steps are incremental and do not have to all be done at one time.

Mike Ray explained the water and sewer large capital projects. He gave an explanation of the anti-degradation process. Administrator Kruithof stated that there are new water quality standards. Mr. Emery inquired if the nitrates and phosphates are major concern. Mr. Ray replied that the major issue is the nutrients that are going into the water. He stated that the anti-

degradation study will be looking at a 10 year trend using capacity figures from the plant. Administrator Kruthof explained that he is currently setting up a meeting with the new DNR director in which he will be discussing the Table Rock package plants. The developers want lift stations to connect to the city's plants, but their package plants have not been maintained properly. He stated that he will be inquiring if there is any possible funding available to take care of plants to control raw sewage from going into the lake. He will be inquiring if there is a long term perspective and the statewide importance. Mr. Emery stated that since this issue had come to his attention that some of the properties he owns don't have storm water discharge points that he can locate. Mr. Ray and Mr. Francis stated that they will check out Mr. Emery's properties. Mr. Ray indicated that a dye test can be run to check.

Mr. Miller explained the capital equipment – internal service fund requests. Mr. Emery questioned if the narrowbanding equipment will allow emergency services to communicate with each other. Mr. Francis replied in the negative. Mr. Emery questioned why the city did not use side plows that he has seen in other states. Mr. Francis that the side plows are more costly and comes down to money. He stated that a belly mounted plow runs about \$130K. Mr. Emery inquired if the city had a cost per mile to operate the plow trucks. Mr. Francis stated that he would have to check. Mayor Presley suggested that once staff has processed the requests, that a presentation be brought to this committee prior to presenting to council.

**Item No. 4:** Presentation on Prevailing Wage Changes. Mr. Miller summarized the power point presentation by beginning with the definition of prevailing wage. The definition includes construction activity as distinguished from manufacturing, furnishing of materials or servicing and maintenance work. According to the representative from the Division of Wage and Labor, the definition has not changed, but the Supreme Court clarified the definition concerning maintenance items in construction contracts and that major alterations and major repairs are subject to prevailing wage.

**Item No. 5:** Capital Project Status There were no questions on the actual project status report. Mr. Miller updated the committee on the 248/65 Diverging Diamond Project stating that the project is scheduled to be complete mid December.

Mayor Presley requested the following items be addressed at the next regularly scheduled meeting:

1. Traffic Accident Map
2. Report on message boards

Miscellaneous: Mr. Miller explained future projects that will be forthcoming to this committee are:

1. DNR update
2. Lift Station #25 proposal
3. Whisper Cove design proposal
4. Veteran's Boulevard Bridge Rehab proposal

Mr. Miller stated that bids for microsurfacing and overlay have been bid. Mayor Presley suggested that this committee be updated on street projects for the next 5 years. Ms. Lies suggested that traffic volume be used in analysis. Mayor Presley suggested that a copy of the prevailing wage power point presentation be sent to committee members.

There being no further business, the meeting was adjourned at 11:43 a.m.